

Part-time Business Clerk- Accounts Payable/Receivable

Stanford Public Schools:

10-12 hours per week. Remote is possible for the right candidate. Working in the Business Clerk's Office handling accounts payable and receivable. Minor budget oversight. Experience with Black Mountain software preferred but willing to train.

\$20,100 per year salary (\$1675 per month) with internet/phone stipend. Includes school issued device. Position could lead to other duties.

Submit Letter of Interest, Resume, and List of References to Superintendent Pax Haslem at

pax.haslem@stanford.k12.mt.us