



a MASBO

TRAINING GUIDE

Professional Support for Your School & SBO

HOW DOES TRAINING BENEFIT MY SCHOOL?

Enhanced Knowledge & Skills: Training programs provide comprehensive knowledge many school business & finance areas.

Improved Efficiency & Effectiveness: Well-trained school business officials can implement best practices, leading to more efficient and effective school operations.

Career Growth: Professional development helps individuals grow by staying current with the latest information.

Public Trust & Accountability: Ongoing training helps build public trust by ensuring that school business officials meet high standards of competence and ethical conduct.

Support for Educational Goals: By managing the financial and operational aspects of schools effectively, business officials enable educators to focus on teaching and learning, ultimately supporting student success.

IT'S MORE THAN TRAINING...

MASBO is an organization of knowledgeable, dedicated, and compassionate professionals committed to the success of schools and School Business Officials (SBOs) across the state. MASBO prides itself on fostering a supportive community, where training sessions provide valuable networking opportunities and access to essential resources.



WHY IS TRAINING SO CRUCIAL?

In today's age, schools are battling many things, one of which is recruiting and retaining quality individuals in key administrative positions. MASBO's mission is to empower School Business Officials & leaders through education and professional development. For this reason, the organization offers a wide variety of training opportunities. The association truly believes Professional Development not only benefits your SBO and school, it helps retain qualified individuals.



WHAT TYPE OF TRAINING DO YOU OFFER?

MASBO offers a comprehensive array of Workshops, Training Sessions, and Conferences throughout the year, covering a diverse range of topics such as finance, budgeting, elections, payroll, facilities management, and technology. These training sessions are tailored to meet the needs of various professionals, including new and veteran School Business Officials (SBOs), Payroll/HR Managers, and Facility Managers. Each session provides the latest information and valuable insights from industry experts.

For a detailed list of Professional Development opportunities, please visit the MASBO website under the "Professional Development" tab.

MASBO continually strives to enhance its offerings and support schools more effectively. To this end, the training schedule is reviewed annually to ensure it remains the premier source of information and training for SBOs across the state.

IS IT COST-EFFECTIVE?

MASBO provides one of the most cost-effective association training programs in the state. While costs may vary, individual sessions typically range from \$50 to \$100. Additionally, registration for our comprehensive week-long Summer Conference is available for under \$350.

IN SUMMARY...

MASBO has discovered that greater engagement and training among School Business Officials (SBOs) are linked to longer tenure and improved morale. Promoting continuous training for your SBOs not only enhances their operational efficiency and responsibilities, it but also positively impacts your school and students by fostering more efficient, accurate, and transparent fiscal management.



DON'T JUST TAKE OUR WORD FOR IT!

"As a Montana school business official, I find MASBO training sessions to be incredibly beneficial for several reasons. First and foremost, the sessions provide invaluable insights into the latest developments in school finance, budgeting, and compliance. The information shared is not only timely but also practical, allowing me to implement best practices in my role immediately. The opportunity to connect with fellow professionals across the state fosters a collaborative environment. Sharing experiences and strategies with peers enhances my understanding and helps me tackle challenges more effectively. The networking aspect is a tremendous asset, as it builds a community of support among school business officials. The expertise of the trainers is outstanding! Their ability to break down complex topics into manageable concepts makes learning both accessible and engaging. Overall, MASBO training sessions empower me to serve my district more effectively and ensure that we are making informed decisions that positively impact our students and community." - Carrie Fisher, Belgrade School District

"As the largest school district in the state, it is important to stay current with new regulations, laws, and best practices. MASBO training sessions are always helpful and practical. They keep us informed about changes in our field, help improve operation efficiency, and enable us to better serve our schools. I also appreciate the opportunity to connect with other SBOs and share ideas." - Daniela Walsh, Billings Public Schools

"MASBO trainings and professional development are the main reasons I am still working as a School Business Official after nearly 20 years. MASBO creates their content specifically geared to the needs of the school business office. There is no better place for a School Business Official to get the most relevant and up to date information as well as connect with others in the field. I would be lost without the contacts I have made through MASBO. In this continually changing climate, making professional development a priority has made it possible for me to remain effective as a Business Manager and District Clerk. I wouldn't have been able to stay in my position as long as I have without MASBO." - Heather Mumby, Cayuse Prairie School #10

Reach out if you have any questions!

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