

Missoula County Public Schools is recruiting for an **Accounts Payable/Bookkeeper**

Online application: <https://www.applitrack.com/mcpsmt/onlineapp>

Accounts Payable & Bookkeeper - Business Office

Location: Admin Building

Date Available: as negotiated

Closing Date: open until filled

12-month position; Monday-Friday - 8 hrs/day

Accounts Payable & Bookkeeper hours will be split daily

\$19.15 to \$20.51 per hour, depending on experience

10 paid holidays; sick and vacation leave accruals; PERS; eligible for Health Insurance

Required Materials: 1) Cover Letter, and 2) Resume

Call Human Resources at (406) 728-2400 ext. #1039 with questions.