



MASBO In the Know

Preliminary Data Sheets

What Are Preliminary Data Sheets

Used to begin budgeting for the upcoming FY.

Used to verify ANB counts and QEP components

Used to calculate the over-base levy amount for ballots in upcoming elections.

Why Don't My Numbers Look Right

20-9-369, MCA OPI must release preliminary budget data sheets by March 1st

If the Legislature has not passed any school funding bills prior to this date, the sheets will be produced using the last FY allocations.

Will be updated after HB 15 and any other legislation affecting school budgets will take place.

How to Verify My ANB

1. <u>Certified ANB</u>		FY 2026			3 Year Avg ANB		
		*Budget Unit	ANB	*Basic Entitlement	*Per ANB Entitlement	ANB	*Basic Entitlement
E1	DILLON K-6	602	100,249.00	3,760,633.80	620	100,249.00	3,871,962.00+
M1	DILLON 7-8	173	117,928.00	1,389,536.00	179	117,928.00	1,437,459.50+

Current Year ANB

- Average of the Fall, October 24 Count and the Spring, February 25 Count.

Three-year Average

- Prior three year's ANB to calculate current year ANB calculations.

Look for the “+” to indicate which ANB the OPI has utilized for your budgets. They will always select the higher of the two.



Cross Reference For ANB

- Use This Sheet From the OPI
 - [Enrollment to ANB spreadsheet](#)
 - You will need two years prior ANB calculations as well.
 - These can be found on your budget located [here](#)
 - They can also be found in [MAEFAIRS](#)

If the numbers you are calculating do not equate to the same used in the Preliminary Data Sheet, **DON'T PANIC!**

Please reach out to OPI staff in the School Finance division and they will assist in ensuring the calculations are rectified.

Double Check Your Quality Educator Allocation- QEP

- Current FY25 Allocation
 - \$3,673 per 1 FTE (full time equivalent)
 - For superintendent, principals, counselors, librarians, certified teachers, speech pathologists, etc.
 - Does not include District Clerk
 - Does not include Emergency Authorized Staff
 - Does not include classified staff including aides, facilities, front office staff, etc.

The Calculations



- Divide the QEP payment on line 3 of your Preliminary Data Sheet by the QEP rate of \$3,673
 - $196964.63/3673 = 53.62$ FTE
- If your calculation is MORE than your FTE:
 - Did you qualify for teach act? (teachers with 3 years or less experience)
- If the calculations is LESS than your FTE:
 - Your FTE may not be listed correctly in AIM/Infinite Campus
- **AGAIN, DON'T HIT THE PANIC BUTTON!** Contact the AIM division and work together to solve this issue.

OPI Contacts



School Finance

[Autumn Warren](#), Budget Analyst

(406) 444-9852

[Laci Novark](#), Budget Analyst

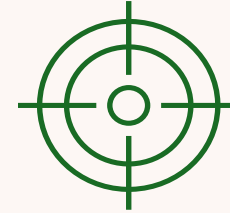
(406)444-4401

[Alivia Skeslien-Jenkins](#), Budget Analyst

(406) 444-1964

[Andrea Mohammadi](#) , Budget Analyst,

(406) 444- 1960



AIM

[Nicole Thuotte](#), AIM Unit Manager,

(406) 444-2080

[Andy Boehm](#) , Data Information Specialist,

(406) 444-0375

[OPI AIM Help](#)