

Summer Conference and New School Business Official Academy FAQ:

Billings Hotel & Convention Center the week of June 10-14

New SBO Academy: Monday -Wednesday June 10-12

Summer Conference: Wednesday- Friday June 12-14

Please email Marie at [mroach@masbo.com](mailto:mroach@masbo.com) with any registration questions.

- **REGISTRATION**

- New School Business Official you're encouraged to attend the whole week
- Tuesday of conference week, attend your software user group meetings. There is no additional registration through MASBO required.
- Member rates are listed for New SBO, Summer Conference or the whole week. You can also just attend Wednesday or Thursday. There are no partial day rates.
- Your co-workers are welcome to attend! Please have them register as a "New User" so they can make their own meal and social event selections.
- Non-Members can pay the lower member conference rate, if they sign up for membership within the registration
- In person only. Sessions will not be recorded

- **MEALS**

- All meals are included for registered attendees during their registered days.
- Please select those meals you will attend, for meal counts.
- Please email Marie any dietary requirements.

- **GUEST MEALS**

- If you're bringing a guest, please select any guest meals you wish to purchase.

- **FY2025 MEMBERSHIP & ASBO INTERNATIONAL MEMBERSHIP**

- Renew your MASBO and/or ASBO International memberships if you'd like to be invoiced with your registration. If not, MASBO Dues will be invoiced at the end of June.

- **CERTIFICATION TESTS**

- For those with 2-3 years of school finance. If you'd like to test, select the test you will take at the conference.
- First time test takers must submit their certification application by May 31 to [mroach@masbo.com](mailto:mroach@masbo.com)

- **CHOOSE FROM THREE FUN NETWORKING ACTIVITIES WEDNESDAY EVENING:**

- 1. Cookie Design:** Registered attendees will decorate 6 cookies; register & pay \$30 to **Sweet Sundries**
- 2. Hat Burning:** Registered attendees will decorate a hat; register & pay \$99 to **Giddy Up Boutique**
- 3. Golf:** Select Golf Scramble Beginning/Intermediate or Advanced button.  
Email Marie any teammate requests  
Pay green fee at the conference to Teresa VanBuren with Black Mountain Software.

*Cookie and Hat Design Classes will take place at the Billings Hotel. To participate in either class, please register early through the event links created for our private events with [Sweet Sundries](#) (Cookies) or [Giddy Up Boutique](#) (Hat).*

- **REGISTRATION CONFIRMATION**

Once your registration is submitted, you'll receive an automated invoice immediately from the website. Marie will follow up with an Intuit/QuickBooks invoice within a few days that you can pay with a credit card if you'd like.

## **HOTEL INFORMATION**

A MASBO room block is available at the Billings Hotel, Sunday through Thursday nights. Call 406-248-7151 to make your sleeping room reservations.

## **NEW SCHOOL BUSINESS OFFICIAL ACADEMY**

### **MONDAY JUNE 10**

8:30am-5:00pm Training Sessions (for SBOs with <5yrs in School Finance)

### **TUESDAY JUNE 11**

9:00am-4:00pm C&C School Accounting User Group Meeting (No registration required)

9:00am-2:00pm Tyler Technology User Group Meeting (Please contact Tyler to register)

9:00am-5:00pm Black Mountain User Group Meeting (Please register: BMS Registration Coming Soon)

4:00pm-6:00pm Summer Conference Registration

### **WEDNESDAY JUNE 12**

8:00am-3:00pm Summer Conference Registration

7:15am-8:15am Mentor/Mentee Breakfast (Invitation Only)

8:30am-4:00pm Training Sessions

## **SUMMER CONFERENCE**

### **TUESDAY JUNE 11**

9:00am-4:00pm C&C School Accounting User Group Meeting (No registration required)

9:00am-2:00pm Tyler Technology User Group Meeting (Please contact Tyler to register)

9:00am-5:00pm Black Mountain User Group Meeting (BMS Meeting Registration Coming Soon)

4:00pm-6:00pm Summer Conference Registration

### **WEDNESDAY JUNE 12**

8:00am-3:00pm Registration

7:15am-8:15am Mentor/Mentee Breakfast (Invitation Only)

8:30am-11:50am Training Sessions

12:00pm-2:30pm Opening Session Luncheon & Keynote Speaker

2:30pm- 3:00pm Break & Visit with Exhibitors

3:00pm-4:00pm Training Session

4:30pm-7:00pm Golf, Cookie Design or Hat Burning Class

7:00pm-9:00pm Dinner for all attendees

### **THURSDAY JUNE 13**

7:30am-8:30am Continental Breakfast & Visit with Exhibitors

8:00am-12:00pm Registration

8:30am-12:00pm Training Sessions

10:40am-11:00am Break & Visit with Exhibitors

12:00pm-1:30pm Business Meeting Luncheon & Awards

1:40pm-2:40pm Training Sessions

2:40pm-3:00pm Break & Visit with Exhibitors

3:00pm-4:00pm Training Sessions

5:00pm-7:00pm Dinner in Outdoor Courtyard (weather permitting)

7:00pm-9:00pm Master Your Game(s) in Outdoor Courtyard

### **FRIDAY JUNE 14**

7:30am-8:30am Continental Breakfast

8:30am-10:00am Training Session

10:15am-11:00am Closing Session & Prize Giveaway