



**MONTANA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
TECHNOLOGY WORKSHOP
Polson – Red Lion
Thursday, December 5, 2019**

- 8:00 a.m. - 8:30 a.m. Registration and Welcome
- 8:30 a.m. - 10:00 a.m. **E.R.I.C. 101**
Terry Dalton, MPERA
E.R.I.C. 101 plus time for Q & A about reporting to MPERA.
- 10:00 a.m. – 10:15 a.m. BREAK
- 10:15 a.m. – 11:45 a.m. **USING THE OPI GENERAL FUND BUDGET SPREADSHEET**
Paul Taylor, OPI and Lacey Porrovecchio, Bigfork Schools
Learn how to project your FY2021 General Fund budget.
- 11:45 a.m. – 1:00 p.m. Lunch on your own**
- 1:00 p.m. – 2:00 p.m. **GEMS DATA WAREHOUSE**
Robin Clausen, OPI
What's in GEMS and how to use it.
- 2:00 p.m. – 3:30 p.m. **CHART OF ACCOUNTS FOR ESSA REPORTING**
Kara Flath, OPI
We'll discuss how to set up your chart of accounts to accommodate ESSA reporting to MAEFAIRS.
- 3:30 p.m. – 4:00 p.m. **WRAP UP**

