



**MONTANA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
TECHNOLOGY WORKSHOP
Billings Hotel & Convention Center
Tuesday, November 6, 2018**

Room 1 – JEFFERSON ROOM

- 8:30 a.m. – 9:30 a.m. **Working with Excel Spreadsheets**
Denise Williams, MASBO
Focus will be on skills needed for the OPI-GEMS presentation
- 9:30 a.m. – 10:30 a.m. **Technology Tips**
Denise Williams, MASBO
Open discussion about best practices using technology and managing technology budgets
- 10:30 a.m. – Noon **OPI-GEMS Data Warehouse**
Brett Carter, Office of Public Instruction
What's in GEMS, and how to get it and use it

Noon – 1:30 p.m. Lunch on your own

Room 2 – MISSOURI ROOM

8:30 a.m. – 12:30 p.m. **Black Mountain Software User Group Training**

12:30 p.m. – 1:30 p.m. Lunch on your own

Room 3 – GALLATIN ROOM

8:30 a.m. – 12:30 p.m. **Tyler Technology Infinite Visions User Group Training**

12:30 p.m. – 1:30 p.m. Lunch on your own

1:30 p.m. – 2:30 p.m. **CyberSecurity**
Mark Branger, Huntley Project Schools

2:30 p.m. – 3:30 p.m. **Google Docs**
Mark Branger, Huntley Project Schools

3:30 p.m. – 4:00 p.m. **Electronic Board Meetings using BoardDocs**
Rita Huck, Huntley Project Schools