



OUTSTANDING SCHOOL BUSINESS OFFICIAL 2011

Many school business officials have labored, sometimes unnoticed, to ensure that the management of their schools is handled efficiently and effectively. While the complexity and gravity of their responsibilities has increased over the years, their important contribution to the education community and the public at large has just begun to emerge. Each business official plays basically the same role, but job descriptions are unique. All contribute to the school community in a variety of ways.

Awarding of the "OUTSTANDING SCHOOL BUSINESS OFFICIAL AWARD" was created by the Board Directors of MASBO to recognize the indispensable role school business officials play in educating children. This award will recognize outstanding school business officials in the school districts of Montana for their commitment to the children, taxpayers and general Montana education community; and also for their contribution to MASBO.

Since this award is made annually at the MASBO Summer Conference with recognition at the Montana Conference of Educational Leadership in October. The recipient also receives a \$300 award.

By and large we urge you to give careful consideration in nominating a school business official whom you feel is worthy of this award. Nominations may be made locally by coworkers, teachers, trustees or district administration. Other business officials, Office of Public Instruction employees, County or State officials may also make nominations.

Outstanding nominees must be current, active MASBO members. Past recipients, current officers and directors of the Association are not eligible during their term of office.

Please complete the following application and return by **April 15, 2011** to:

Lynda Brannon
MASBO
208 N. Montana Ave. Ste. 102
Helena, MT 59601

Please note: This application and any attached materials may be sent to the nominee. Applications are valid for the current year only and must be resubmitted to be considered in a subsequent year. After nominations are received in the MASBO office, an information data sheet will be sent to the nominee in order to attain certain specific information.

NOMINEE: _____

1. STATEMENT OF NOMINATION: State the specific reason(s) this person was nominated. *(Please also submit at least two letters of recommendation which support this nomination.)*

2. List contributions to public education in Montana.
 - a. School
 - b. Community
 - c. County
 - d. State
 - e. Federal

3. List contributions to civic and public organizations.

4. Note nominee's service to students.

"MASBO IS DEDICATED TO TRAINING AND SUPPORTING THE PEOPLE RESPONSIBLE FOR BUSINESS OPERATIONS OF MONTANA SCHOOLS. THE GOAL IS TO ENABLE MEMBERS TO MANAGE THE BUSINESS IN ORDER TO SUPPORT EDUCATION FOR MONTANA CHILDREN"