

Save This Date! *

Recurring Audited Financial Statement Agreement

As part of this agreement, The Member is required to provide the Bank with audited statements within 30 days of completion or 180 days of the Member's fiscal year end. Audited statements should be sent to the following mailing address:

Harris Bank
Purchase Card Program
Institutional Markets 12/C
111 West Monroe Street
Chicago, IL 60603

If the Member's audited financial statements are available online, we ask that the Bank be notified when the statements are posted, and provided with a web address where they can be found.

I agree to the above provisions:

Authorized Signature _____

Name _____

Title _____

School District _____

Check if your audits are available online. Please provide the web address for your online financial statements _____

*** Failure to provide your audited financial statements could cause your p-Cards to be deactivated, and your account closed.**

ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
Northern Illinois University (IA-103) – 108 Carroll Avenue – DeKalb, Illinois 60115-2829
815.753.1276 (tel) – 815.753.9367 (fax) - www.iasbo.org