



Established since 1968

Montana Association of School Business Officials

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MASBO Board Meeting June 16, 2009 Holiday Inn Grand – Billings

Present: Suzie Zentz; Pam Owen; Teresa Cornell; Mike Waterman, Teresa VanBuren, Zella Witter, Jacki Young, Kim Aarstad, Diane Brook, Lora Tauck, Denise Ulberg, Kathy Preeshl, Lynda Brannon, Robert Bayuk.

Call to Order	President Suzie Zentz called the meeting to order at 7:05
Approval or additions or changes to the agenda	President Suzie Zentz requested to add under President Report the draft contracts for Lynda Brannon and Robert Bayuk
Approval of March 2009 minutes	Teresa Cornell moved approval of the March 2009 Minutes. Zella Witter seconded the motion. Ayes: All
Approval of Financial Reports	Mike Waterman moved approval of the Financial reports as presented and Teresa VanBuren seconded. Ayes: All
Approval of FY 10 Budget	Executive Director handed out the breakdown of salaries and benefits to the board complete with all holidays, sick, vacation and personal days for both employees. The proposed budget was based upon a 3% increase in both salaries. MASBO is responsible for 65% of the total salaries and benefits. The board also agreed that board travel needs to stay at \$10,000 instead of the \$9,000 presented. Executive director pointed out that the budget includes \$1,200 for pins. The changes to the proposed budget of \$170,430 results in a budget of \$171,430. Teresa VanBuren moved approval of the budget as amended. Kim Aarstad seconded. Ayes: All
Executive Director Report	
Outstanding business official update	Outstanding Business Official scoring resulted in Gwyn Andersen from Browning receiving the highest score.
Certificates to be approved	Teresa Cornell moved approval of Mona Big Day and Teresa VanBuren MRSBO Certificates and the Standard Certificate for Carmen Jackson. Lora Tauck seconded. Ayes: All.

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Meetings and MCEL Update	Executive Director reviewed the meetings attended since the March board meeting and listed the MCEL workshops that had been offered.
Other	N/A
President's Report	<p>President Suzie Zentz presented draft contracts for Lynda Brannon and Robert Bayuk. The board members have until July 1 to give input to Suzie. If there is no opposition then the contracts will be approved.</p> <p>In reviewing the pay and benefits, Zella Witter thinks Robert should be making more. Lora Tauck moved Roberts pay to \$15/hour and benefits as stated. Teresa VanBuren seconded the motion. After more discussion Lora Tauck amended her motion to \$15/hour and benefits to be adjusted as in the board packet (taxes and retirement adjustments) Teresa VanBuren seconded the amended motion. Ayes: All.</p> <p>The changes to the proposed budget of \$170,430 results in a budget of \$174,507.20.</p> <p>There were many questions and discussions on the proposed contracts. President Suzie Zentz will check with Bea Kaleva about no ending date and annual renegotiation. She informed the board that she would like to stay with July 1 date for input.</p> <p>After much discussion no contract is required for the Administrative Assistant position</p>
Regional Reports	<p>Regions 1, 3,4 and 6 had nothing to report</p> <p>Region 2: Zella Witter reported that they have been having good monthly meetings.</p> <p>Region 5: Diane Brook announced that she will be retiring December 31, 2009. The board instructed the Executive Director to ask for interest in Diane's position for possible appointment at the October meeting.</p>
Ex-Officio Reports OPI Report	Denise Ulberg reported that Dennis Parman will be Deputy Supt. Of OPI as of July 1.
MSUIP Report	<p>Kathy Preeshl announced that she will be resigning from Board as of July 1, 2009. So the Board will need to appoint another representative of MASBO on the MSUIP Board.</p> <p>After discussion about who belongs to the program as well as has expressed interest in serving, Lora Tauck moved Scott Laird from Cut Bank and if Cut Bank is not a member of MSUIP then as an alternate, Dustin Zuffelato from Columbia Falls or Mike Arnold from Malta. Teresa</p>

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	Cornell seconded the motion. Ayes: All.
Summer Conference Review program	Executive Director reported on the numbers that have registered and gave Board members logistics of lunches and the Discussion groups and Thursday night Social.
Procurement Card update/rebate	No procurement card rebate had been received by the Board meeting.
Other	Jacki Young showed the board what she bought for decorating the main area. She had mini megaphones with the MASBO logo and school signs. She reminded everyone that we still had to decorate.
Adjourn	Teresa Cornell moved adjournment. Ayes: all.



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