



Established since 1968

Montana Association of School Business Officials

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Board of Directors Meeting June 18, 2008 Heritage Inn, Great Falls

Present:

Teresa Cornell	Zella Witter	Denise Ulberg	Lynda Brannon
Suzie Zentz	Jacki Young	Kathy Preeshl	Guests:
Evelyn Mull	Kim Aarstad	Teresa VanBuren	Mike Waterman
Pam Owen	Diane Brook	Elaine Stanhope	Dave Pillatzke
			Dr. Ron Everett

Call meeting to Order	President Teresa Cornell called the meeting to order and welcomed the guests.
Approval or changes to Agenda	President Cornell wanted the Region 6 Director Appointment added under item 6(d) other in her report.
Approval of March 2008 minutes	Jackie Young moved approval of the minutes, Diane Brook seconded. Ayes: All
Western States Insurance Proposal	Dave Pillatzke from Western States Insurance explained that he works most with clerks and is not renewing the partnership with the MTSBA and would like the MASBO to consider entering into a partnership. This would allow Western States the use of our mark or logo. The agreement would be for 5 years with a review to update in 1 year. For this, MASBO would receive \$25,000 per year. Zella Witter move as stated in letter (attached) and Suzie Zentz seconded. Ayes: all.
Executive Director Report a. Financial Reports b. Updates on sponsored programs 1. Procurement Card Update	a. Financial reports showing expenses through June 9, 2008 were presented. Teresa VanBuren moved and Evelyn Mull seconded the approval of the financial reports as presented. Ayes: All. b1. Dr. Ron Everett reported that MT has generated a rebate of \$1565.51. The check represents the period from 7/1/07 thru 4/30/08 of this year or \$178,000. Dr Everett stated that in May MT has already exceeded \$150,000 this year. He offered his congratulations and stated that MT is the fastest growing state in program. He predicts probably 15% more next year because pool has grown and MasterCard has renegotiated the rebate.

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<p>2. PaySchools Update</p> <p>3. PMCS Rx Card feedback</p> <p>c. Ethics Manual – need to table until October</p> <p>d. Certification program reconsideration request</p> <p>e. Other</p> <p>1. MCEL plans</p> <p>2. 501(c)(3) status</p>	<p>b2. Executive Director stated that there is no PaySchools report received.</p> <p>b3. Executive Director shared an e-mail received from one of the members stating that she saved \$50 on a prescription.</p> <p>Discussion on the Ethics Manual and the Internal Controls Manual falling on the Certification committee was discussed. The Certification committee cannot be expected to do them. After discussion, Zella Witter moved and Kim Aarstad seconded the creation of an Ethics & Internal Controls Committee. Ayes: All. President Teresa Cornell will announce this tomorrow and request volunteers contact Lynda Brannon.</p> <p>A.J. Micheletti, Yellowstone County Superintendent requested reconsideration of Sherry Long, of his office and an associate member of MASBO to be able to be tested to become a Mt. Registered School Business Official. After discussion, Diane Brook moved denial of the request, Pam Owen seconded the motion. Ayes: all.</p> <p>Executive Director is to notify Mr. Micheletti and state the same reasons as the response letter sent out after the 1st request and the decision of the board is final and the motion passed by a unanimous vote.</p> <p>Executive Director updated the board on the different format of the MCEL conference and to encourage all MASBO members to attend. This year the Executive Director hopes to have many workshops available for the Business Manager.</p> <p>All the needed reports and information has been in since March to the Foundation Group and nothing has been heard.</p>
<p>Presidents Report</p> <p>a. FY 09 Budget</p> <p>1. Contracts</p> <p>b. MIEA Allocation</p> <p>c. Payroll Committee Chair</p>	<p>a1. A budget of \$164,525 was presented to the board. After discussion regarding a “40 Years” pin, it was decided that we needed one. Jacki Young moved and Zella Witter seconded that the Exec. Director is given the latitude to pick out a pin and have it ready for MCEL/ASBO and regional workshops. Ayes: All. Jackie Young moved an amended budget of \$167,000 (\$164,525 plus pins) Kim Aarstad seconded the motion. Ayes: ayes.</p> <p>President Teresa Cornell addressed that there should be a joint employment contract between IISM and MASBO for the Executive Director they share. She has been working on a draft contract and will work with the Executive Board to try to establish a contract.</p> <p>Teresa VanBuren moved that Lynda Brannon keep the entire fund earned from MT Indian Education Association, Zella Witter seconded. Ayes: all</p> <p>President Teresa Cornell stated that she cannot locate someone willing to serve on the Payroll Committee but will keep trying</p>

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