



Established since 1968

Montana Association of School Business Officials

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Present:

Teresa Cornell
Suzie Zentz
Evelyn Mull
Jacki Young

Kathy Preeshl
Zella Witter
Elaine Stanhope
Denise Ulberg

Robert Bayuk
Teresa VanBuren
Kim Aarstad
Lynda Brannon

Excused:
Pam Owen
Diane Brook

October 18, 2007	Meeting called to order at 6:00
Swearing in of new officers	Past President Evelyn Mull administered the ASBO oath to the 2 new board members, Region 1 Director Teresa VanBuren from Noxon and Region 4 Director, Kim Aarstad from East Helena.
Approvals or addition to agenda	Evelyn Mull moved approval of the agenda. Elaine Stanhope seconded. Ayes: all.
Approval of June 2007 minutes	Zella Witter moved, Evelyn Mull seconded approval of June 2007 minutes as presented. Ayes: all.
Executive Director report	<p>Lynda Brannon briefly reviewed the activities of the MASBO office since the summer conference.</p> <p>Executive Director announced that the revised MASBO web page was launched October 17th and will be continually updated.</p> <p>The board received an update on the Procurement Card progress and PaySchools program along with the royalty contracts signed with the MTSBA on the MSUIP and the PaySchools program.</p> <p>The board was also provided with a list of districts by county, not belonging to MASBO. They were encouraged to contact some of these districts.</p>
Financial Reports	Executive Director presented the final Budget and Expenditure reports for the 18 month year ending June 30, 2007. Total income budgeted was \$181,160, total actual income \$247,927. Total expenses budgeted was \$160,490 and actual expenses were \$202,230. Elaine Stanhope moved and Evelyn Mull seconded approval of the year end reports. Ayes: all.
FY 08 Budget	The proposed budget for FY 08 was discussed. After changing a few line items, the budget had \$143,725 for income and \$156,144 in expenditures.
Presidents Report <ul style="list-style-type: none"> Policy Manual 	President Cornell reported on the Bylaws committee meeting held right before the board meeting. The group of past presidents will be working on the policies and by-laws and recommended changes will be addressed at the January Board Meeting. The Board adopted the

	<p>changes made by the Executive Director in which the references and actions with the Mt School Boards Assoc and items with the MSUIP board are removed. The board also adopted the following language regarding Professional Workshops and stipends:</p> <p><i>4.105 The Association will sponsor professional development seminars/workshops on special topics and issues. Such meetings will be conducted on a regional basis or at a central location. The Executive Director, with approval from the Executive Board may pay stipends for full day workshops up to \$150.00 per workshop per presenter if warranted. However, if the recipient is a board member then it is to be approved by the full board.</i></p> <p>The board also clarified the MASBO reimbursement for the President-Elect and President attendance at the ASBO Conference if they cannot attend. The reimbursements cannot be transferred to another year or person.</p> <p>Zella Witter moved all the changes to the policy manual, Suzie Zentz seconded. Ayes: all.</p>
Regional Reports	<p>Region 2, Zella Witter stated that she is doing preliminary planning for the regional workshop.</p> <p>Region 3, Jacki Young reported that Steve Halferty from WCRRP would be willing to present at the regional meetings. Jacki also updated us on Nicki Beyer's health.</p> <p>Region 4, Evelyn Mull reported that Tammy West is the new clerk at Lima.</p> <p>Region 6, Elaine Stanhope reported that in the Jordan area there are about 6 new clerks so she is facilitating getting the area clerks together and sharing ideas.</p>
Ex-Officio Report	<p>OPI Ex-Officio Denise Ulberg reported that Bonnie Maze will be retiring in May 2008. OPI has also updated the election calendar and has the Secretary of States office reviewing it. She will get the changes made out to the election committee.</p> <p>MSUIP Ex-Officio, Kathy Preeshl reported on an issue that was brought up at the MSUIP meeting regarding MASBO membership. The board needs to know if MASBO membership belongs to the person or the district. The Executive Director stated that there are no members paying dues personally and that all dues are district warrants. It was agreed that this needs to be stated in By-Laws and in the policy manual.</p>
MCEL Update	No updates
January and March dates and location	The next meetings will be in Helena January 28 and 29, 2008 and March 6 and 7, 2008.
Adjourn	Evelyn Mull moved adjournment.