



Established since 1968

Montana Association of School Business Officials

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Present:

Evelyn Mull	Diane Brook	Excused	Zella Witter
Teresia Cornell	Sandra Lane	Guest	
Suzie Zentz	Elaine Stanhope		Ed Emund
Kathy Preeshl	Pam Owen		Ron Everett
Jacki Young	Denise Ulberg		

June 19, 2007	Meeting called to order at 6:50
Approvals or addition to agenda	None
Procurement Card Program	<p>Dr Ron Everett was in attendance to discuss the Procurement Card Program for consideration for the MASBO to also use it. He explained how the program worked and why it would be good to join in with the Illinois ASBO pool for increased rebates. He presented a Memorandum of Understanding with the various Tiers for rebates and Interest paid by the district. The rebates are sent to Illinois ASBO then they pay each affiliate in June of each year. He also suggested that the agreement and the program information be reviewed by an attorney so there would be nothing that would not be in compliance with Montana Law. The program has no annual fees, no transaction fees and no card fees and takes 2 to 3 years to really get it up and running. Ron also recommended taking a small percentage out of the state rebate and rebate the member schools. He then excused himself from the meeting so the board could openly discuss the program. Sandra Lane moved approval of the Procurement card program pending legal advise. Suzie Zentz seconded. Ayes: All.</p> <p>Elaine Stanhope moved MASBO keep 15% of the total rebate in the 1st year and reevaluate annually. Suzie Zentz seconded. Ayes: Elaine Stanhope. Nays: everyone else. Motion fails.</p> <p>After further discussion about possible administrative costs exceeding receipts, Sandra Lane moved not to set a limit on the 1st year and the board reevaluate at the end of the year. Pam Owen seconded. Ayes: all but Elaine Stanhope who voted against.</p>
Pay Schools Program	After reviewing the information, the Executive Director stated that this would be a joint venture with MASBO and the School Boards Association. The verbal agreement that was also stated in an e-mail is that MASBO would market the program and the MTSBA would

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	<p>handle the finances and the 50% rebate of the proceeds back to those member schools. MTSBA had already signed the 50% agreement with the Iowa School Boards program. MTSBA and MASBO would then split the amount remaining 50/50. Executive Director requested a motion to allow her to enter into a royalty agreement with the MTSBA. Jacki Young moved to approve MASBO to offer the Pay Schools Program and to allow the Executive Director to enter into an agreement with MTSBA contingent on the royalty agreement. Diane Brook seconded. Ayes: All.</p>
Approval of March 2007 Minutes	Elaine Stanhope moved approval, Jacki Young seconded. Ayes: all.
Approval of Financial Reports	Sandra Lane moved approval, Suzie Zentz seconded. Ayes: all.
Executive Director Report	MASBO did enter into an agreement with the Foundation Group. They have received the last 3 years of financial reports and have requested but have not received 2007 to date. They have sent amended incorporation papers that have to be filed. The are also in need of Executive Director job description and resume. Executive director reported that all time in the last month has been spent on proceeding with the split from the School Board Association and Summer Conference preparation.
501(c)(3) update	
Certification Committee update	Certification and Testing committee had met after the Legislative session and updated the test as well as assign additional areas where we need to develop questions.
2007 Outstanding Business Official	Outstanding Business Official high score nominee was Betty Brumwell. Kathy Preeshl moved, Elaine Stanhope seconded approval of awarding Betty the 2007 Outstanding Business Official. Ayes: all.
Certificates	Diane Brook moved approval of Sheri Weidinger to receive a Business Specialist in School Finance certificate and Rhonda Opp to receive a Standard Certificate. Elaine Stanhope seconded. Ayes: All.
MCEL	MCEL workshops will be the 4 day school week workshop if it goes well here, Procurement Card, PaySchools, the workshops that Debra Silk was going to give here and which ever other workshops that went well at the summer conference depending upon how many workshops we were allowed. Denise Ulberg mentioned that OPI could do Indirect costs and Mike Waterman could do the reserves workshop.
MASBO Policies	Executive Director stated that the MASBO policies will have to be updated as there are several references to our agreement with the MTSBA. The board wished to put off discussing that until the

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Web Page	<p>October meeting.</p> <p>The MASBO web page has been started but has not been addressed due to so much other going on with the organization.</p>
<p>President's report Separation of MASBO from MTSBA</p> <p>MSUIP Board Representative</p>	<p>President Mull stated that everything has been completed with the MTSBA for MASBO and IISM to go off on their own.</p> <p>President Mull then stated that MASBO needs to appoint a board representative to the MSUIP board and Kathy Preeshl had indicated interest in the position. Jacki Young moved Kathy Preeshl be the MASBO representative to the MSUIP board, Pam Owen seconded. Ayes: All.</p>
Regional Directors Reports	<p>Region 1 – nothing to report</p> <p>Region 2 – Kathy Preeshl reported that Chinook and Rocky Boy Schools both have new clerks.</p> <p>Region 3 – Jacki reported on the illness of one of the members</p> <p>Region 4 – Sandra Lane reported that no one was nominated for region 4 director during the regional meetings.</p> <p>Region 5 – nothing to report.</p> <p>Region 6 – nothing to report.</p>
Ex-Officio Reports	Denise Ulberg reported that OPI will be doing their workshops in July. Paul Taylor would probably be available to do a workshop on indirect costs for the regional workshops in the spring.
Dates and location of New Clerks Workshop	New Clerk Workshop will be in November in Billings.
2008 Budget	The President elect, Teresa Cornell and the Director will work on budget and will adopt via a conference call at the end of July.
Other	Executive Director was requested to check out having the January Board meeting in Big Sky or Chico Hotsprings.

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