

**MASBO Board Meeting
October 18, 2006
Billings Hotel and Convention Center**

Present:	Evelyn Mull Teresa Cornell Suzie Zentz Kathy Preeshl Pam Owen Zella Witter	Jacki Young Sandra Lane Diane Brook Elaine Stanhope Roger Heimbigner
Absent:	Denise Ulberg Lynda Brannon	

Meeting called to order at 9:30 a.m. by President Evelyn Mull

Approval or additions to agenda	Pam Owen moved and Zella Witter seconded approval of the agenda. Ayes: all.
Approval of June 2006 Minutes	Zella Witter moved and Diane Brook seconded approval of the June 2006 minutes. Ayes: all.
Financial Reports	Elaine Stanhope moved, Suzie Zentz seconded the approval of the financial reports as presented.
Executive Director Report	President Evelyn Mull gave the Executive Director Report.
a. .EDG Meeting – Banff	The EDG meeting in Banff was very informational and enjoyable.
b. Activities	There are 590 bill draft requests already for the upcoming Legislative session.
c. Certification Update	The Certification Pins were tabled.
1. Pins	
2. Certification	Zella Witter reported that the committee has an updated Risk Management Manual. The committee ended up with it as there is no Risk Management committee and the Certification committee felt there was a real need for a manual so the committee started the process. Karen Perry started the process then handed it off to Zella Witter. Havre’s insurance people reviewed then the committee was e-mailed the rough draft. Zella handed out new draft for everyone to review and the issues will be on the March agenda for approval. Table to January meeting for 1 st reading. Board is to e-mail suggestions to Zella.
Committee meetings	Elaine Stanhope asked if we should have MTSBA look at it. Zella Witter thought there should be a separate committee for Risk Management because it should not be the duty of the

<p>d. 10, 20 and 30 year pins</p> <p>e. Website Update</p> <p>f. Moving Bank Account and Adding additional signatory to MASBO Account</p>	<p>Certification Committee Teresa Cornell and Suzie Zentz thought any committee should be an ad hoc committee for a single purpose because MASBO is trying to pair down committees. After discussion the consensus is to leave this in the hands of the Certification Committee with the MASBO Board giving suggestions. Elaine Stanhope suggested it be a chapter in the MASBO Manual instead of a stand-alone document.</p> <p>Teresa Cornell and Evelyn Mull showed samples. Sandra Lane moved and Diane Brook seconded to approve the MT State Pin Job A8961A. Ayes: all. MASBO is to collect years of service – Could ask during dues application or workshop registration or regional directors could help.</p> <p>President Mull asked Roger Heimbigner if he would help temporarily with the web site. Diane Brook suggested Deani Kirkness , a retired teacher that updates Lockwoods’ website, could help updating. If Roger updates, we see what new secretary can do and if new secretary doesn’t like the website we could look at Deani in January. Website should be a requirement for the new secretary.</p> <p>At this time Lynda is only signer. Board decided to leave it this way for now with Lynda sending financial information at least monthly to the Vice President.</p>
<p>Presidents Report</p> <p>a. Director Terms</p>	<p>Executive Board recommended terms roll back by 6 months so is consistent with Board rolling back. The by-laws state the terms are three years. Diane Brook moved and Elaine Stanhope seconded that we roll back the director terms by 6 months. Further discussion was regarding: ► Appointment to the end of the term not to the next election. Then they could be elected for 2 terms (3 year) after that. Terms should be in the region not the person. May take a policy change. Ayes: none – all opposed.</p> <p>Kathy Preeshl moved and Zella Witter seconded that we roll back 6 months for region 6 and 5. Then the following</p>

Next meeting	The board agreed to January 29 and 30 in Helena at the Wingate and March 29 and 30 in Helena at the Wingate.
3. Summer Conference Preliminary Planning (if time)	The board would like LaDonna Gatlin as the main speaker if she is available and upbeat. Thursday night will be the walk and golf. Board is to think about possible themes. They want casino night again for the Wednesday night get together. July OPI workshop for a June preconference.
Adjournment	Kathy Preeshl moved adjournment at 11:20. Elaine Stanhope seconded. Ayes: all.
Note for next year:	Next year's MCEL meetings. Executive board on Wednesday morning – 8:30. All Board Wednesday afternoon @ 4:00 – 6:00. If Lynda has to be at MSUIP meeting from 4-6, we could have the exec. Meeting Tuesday night and board Wednesday morning earlier. Or Exec. Board Wed. morning and Board at 6:00