



# Montana Association of School Business Officials

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## MASBO Board of Directors Meeting

February 27 – 28, 2006

Heritage Inn, Great Falls

Present:	Kathy Preeshl, President	Excused:	Pam Owen, Region 1
	Evelyn Mull, President Elect		
	Donnie McVee, Past President		
	Teresa Cornell, Vice President		
	Zella Witter, Region 2		
	Jacki Young, Region 3		
	Sandra Lane, Region 4		
	Diane Brook, Region 5		
	Elaine Stanhope, Region 6		
	Denise Ulberg, OPI		
	Roger Heimbigner, MSUIP		
	Lynda Brannon		
	Jane Strachan		

Call meeting to order	President Preeshl called the meeting to order at 1:05 p.m.
Vendor Committee	Executive Director recommended that the board consider a Vendor Committee on a trial basis and revisit after 2 years. After discussion of trying to eliminate other MASBO committees it was moved by Jacki Young, seconded by Sandra Lane that there be no Vendor Advisory Committee. Ayes: All
January Minutes	Regional Director Sandra Lane pointed out that there was not a complaint from region 4 on the dues increase. Donnie McVee moved the minutes as amended, Elaine Stanhope seconded the motion. Ayes: All
Interim Financial and Informational Reports	Information on the numbers signed up for the Budget Workshops and Regional Workshops was provided.
Election Manual Updates	The board reviewed the revised and updated Election Manual. The board requested that we do keep the condensed version (no forms at the back of the manual) and that for ease of spotting the election changes that the old language be struck out and the new language underlined and in color.. The Board

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	wishes the MASBO website note where the forms can be found at and insert a link to them. Also the manual needs to state that the latest legislative year so readers can tell if the manual has the updates or not. Denise Ulberg stated she will take this back to Mike Waterman so the manual can be finalized and posted. Teresa Cornell moved approval of the changes, Evelyn Mull seconded the motion. Ayes: All.
Clerk Salary Survey Questions	Executive Director shared a web survey/registration service that is used by the Havre Schools called FormSite. Zella Witter moved MASBO subscribe to the Professional I Program, Donnie McVee seconded. Ayes: All.  The board then reviewed the survey questions and made additions and changes.
ASBO 2 for 1 dues program	Executive Director presented a program that ASBO International is proposing for affiliates: Membership Partners Program. The program would require the affiliate to offer paying ASBO dues at the same time as the affiliate dues were payable. The state would get a rebate on how many sign up plus funding for increases in the membership from that state. Donnie McVee moved that Montana join the program. Zella Witter seconded. Ayes: All.
Committee Reduction Discussion	President Preeshl talked to the board about eliminating some committees as with all the online information so readily available, manuals and their updates are not as needed as in the past. President Preeshl suggested that we : <ol style="list-style-type: none"> <li>1. Combine Payroll and Personnel. Diane Brook, Chair</li> <li>2. Certification – Karen Perry, Chair</li> <li>3. Mentoring – President Elect, Chair</li> <li>4. Election – call Gwyn Andersen and see if she wants to continue, if not, possibly Mike Waterman</li> <li>5. Student Activities – call Afton Lamoreaux to see if she still wants it – If not, Kathy Preeshl will chair.</li> </ol> Ask Stacey to do a workshop on the Legislative process for MCEL and it is to be mandatory for the MASBO Board to attend.
Executive Director Report	Executive Director discussed ASBO's Annual Meeting and Exhibits in Pittsburgh October 13-16, 2006. Also talked about membership dues and which districts have not paid dues yet. The Administrative Assistant presented the number count of current members. She also gave a run down of number counts for the School Budget Workshops and Regional Workshops. She discussed assigning each board member to write 3 newsletter articles per year. The board agreed that it would be

Comment [MSOffice1]: E-mailed Shirley Massman 3/8/06

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	appropriate. Jane will email each board member to let them know when they are responsible for submitting newsletter articles.
President Report  Policy Progress	The President is working on updating policies and it will be compiled and distributed to membership.
Regional Directors Reports	Region 1 excused The rest of the regional directors gave the details of when and where their regional workshops would be presented.
Ex-Officio Report	Roger Heimbigner reported that there would be no MSUIP meeting until next week and that there was nothing to report at this time.  Denise Ulberg, OPI reported on new general fund money and adopted FY06 budgets.
Summer Conference Planning	The board looked at the proofs for the pin. Jacki Young moved to accept the oval 1" pin with the grizzly bear and Montana ASBO logo. Teresa Cornell seconded. Ayes: All The board discussed having a Luau for the Wednesday night dinner.  The board agreed to have proceeds from the Silent Auction be distributed to Robyn Dietz and Julia Lillethun.  For the 2007 and 2008 Summer Conferences the board wants Lynda to check with Bozeman, Butte, and Billings.  Sandra moved to accept the cover with the green palm leaves for the conference program cover. It was seconded by Diane Brook. Motion passed 8 ayes, 1 no  Roger Heimbigner suggested going with a polo shirt for this years' conference shirt rather than a t-shirt. Board agreed on a sand colored polo shirt with embroidered MASBO logo.  It was suggested that there should be a service pin for 10 years, 20 years, and 30 years of service and belonging to MASBO.
Certification Program/Test	There was a discussion about the MSU Northern classes and whether they were relevant and worth continuing with them. It was brought up that there should be a certification workshop at the summer conference to explain program and how to prepare for taking the test.

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	<p>It was suggested that the test should be made into components. When four components were passed that person would obtain a Professional Level 1 certificate, eight components would be Professional Level 2 certificate, when all 12 components passed would be a Professional Level 3 certificate. Test taker would pay each time they took a test. Limit to 3 years to pass at least 4 sections. The board felt that this should promote more clerks taking the test.</p> <p>Then it was suggested that we do away with level 1, 2, and 3 and only offer professional certification when reached Level 3 passing all necessary components of the test. The Certification / Testing Committee should make a recommendation on hours. The test should be revamped so once you pass 5 of the 14 components to get started then must pass all the 14 subject areas with in 3 years. Once the person has received a passing grade on the test on all 14 components then they are MRSBO. It was discussed whether current level 1 and 2 certificate holders should be grandfathered into MRSBO certification. Level 3 will be grandfathered into the new program.</p> <p>The test at this years' summer conference should be under old rules. There should be a special pin and certificate. Donnie McVee could do a newsletter article on the professional certification program.</p>
	<p>Meeting Adjourned until June Conference. The board decided to hold next board meeting June 13 at 3:30 at Donnie McVee's house.</p>

*Synda L. Shannon*

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